Summer 2016 Opportunity

Student Experience Position with the Collegiate Recovery Community

Position: Advancement and Stewardship Student Experience

The Collegiate Recovery Community (CRC) is a program of the SLSWC that is designed to support students in or seeking recovery from drug and alcohol addiction. The CRC and its programs allow students to have an authentic college experience while maintaining their recovery. The CRC also has a designated lounge conveniently located on campus in 1230 Lincoln Tower that is available to members of the community. The CRC serves as the main touch point for students in recovery who are either currently attending or plan on attending The Ohio State University by acting as a connector for the students and assisting them in utilizing resources on and off campus.

Since the CRC is newer program, fundraising is an essential component for the further development of our program. This position is to allow the opportunity to help provide students with fundraising experience and to help the agency obtain more funding to allow for the growth and sustainability of the program. As a student worker performing fundraising tasks, the responsibilities include the following:

- Grant writing
- Donor relations
- Researching grant opportunities
- Assisting to creating development documents
- Donor Stewardship which includes thank you notes, newsletters, etc.
- Event planning

Requirements:

- Communications skills
- Interpersonal skills
- Prior knowledge or willingness to learn about the fundraising processes
- Ability to be organized and keep track of fundraising activities
- Available to commit at least 10 hours a week
- Prior knowledge and understanding about addiction and recovery, or a willingness to learn
- Students in relevant programs, such as: public affairs, public health, social work, marketing, communication, or any others are preferred but not required.